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| Registration/Open House Wednesday August 3, 2016 |

**Huntley Hills Elementary & Montessori School**

**Last names beginning M-Z 9:00 am - 11:00 am**

**Last names beginning A-L 11:00 am - 1:00 pm**

**The key to a successful Open House is to have your forms ready, your cash, checkbook or Visa/MC credit card handy and to do these steps in order. Bring a copy of your proof of residency (July/August) for each student to make your process faster. Please follow all the steps in order.**

**Clinic Needs!**

Ms. Campbell is in the clinic for medicine drop off!

**Stop 1– Front Hallway Lobby:** Proof of Residency; Get an Open House Checklist, Handbook, and Map

**Stop 2– Cafeteria:** Returning Pre-registered, Non-registered & New families- Complete/review/update information

**Stop 3- Cafeteria:** Get Connected! PTAvenues, Remind101 & PTA MarketPlace-Turn in or fill out your PTA Membership and Donate to HH Foundation; Sign up for volunteer opportunities; Purchase new Spirit Wear & Tiger Shirts; View after school clubs; donate gently used uniforms

**Stop 4–-Computer Lab:** Complete free & reduced lunch online (if needed)

**Stop 5--Media Center:** Transportation (Walkers, Bus, Car, Van riders & After school care)-Receive car tags, walker #s, bus stop location/times, and sign up for after care. Fill out a Transportation Form for each student. **You will need to give this form to your teacher in the classroom** (this form is not available online, only at Open House)

**Stop 6– Classroom:** MEET and GREET your new teacher. Must go to Stops 1, 2, 3 and 5 before you go to the classroom. Teachers will need the transportation form that you get at Stop 5. The Class Lists will be posted around the school. Sign-up to be a room parent.

First day of school is Monday, August 8th. School starts promptly at 7:45am.

Handy Tip: Bring school supplies during open house to your child’s classroom (teacher meet and greet) so your child doesn’t have to carry them in on the first day of school